



Bespoke Safety Solutions

Site Health and Safety Inspections

Service specification

This information sheet outlines our site health and safety inspection service. It indicates what is involved in the standard service . It also outlines what is required of the client to ensure effective delivery of the service.

A frequency of four weeks for site health and safety inspections is recommended where no other arrangements are in place. This frequency may vary according to the risk assessment of the construction activity and will be kept under review by Bespoke Safety Solutions and the site Management.



The standard service

- 1) Review the construction phase plan and other site documentation, for example inspection registers, risk assessments and method statements for contractors
- 2) Review the previous inspection report to confirm that actions on issues raised have been carried out
- 3) Review site activity and advise the site manager on health and safety planning
- 4) Carry out a structured inspection of the site activity, checking for compliance with documented procedures, statutory compliance and evidence of good practices
- 5) Discuss and agree with the site manager the findings of the inspection and the actions that will need to be taken
- 6) Produce a typed inspection report on site and where necessary email a copy to the construction director / manager
- 7) If requested, carry out on– site training, normally in the format of a “tool box talk”. Topics can be

Client responsibilities

- 1) It always helps if the site manager accompanies the advisor on the inspection. This is a great way for him to understand, what's right, what's wrong and importantly how to put issues right. So we like the client to encourage his site managers to accompany the advisor
- 2) Ensure the site manager is available to discuss and agree the results and recommendations of the inspection prior to the advisor leaving the site
- 3) Ensure that the recommendations of the inspection report are acted upon
- 4) If possible, attend some of the site visits as well, this helps the client to get a good understanding about what is happening on their sites



For further information and advice please contact Gordon Halfacre on either:

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